

**SURREY COUNTY COUNCIL
JOINT COMMITTEE (RUNNYMEDE)**



DATE: 17 JUNE 2019

LEAD OFFICER: PARTNERSHIP COMMITTEE OFFICER

SUBJECT: REPRESENTATION ON TASK GROUPS AND EXTERNAL BODIES

DIVISION: ALL

SUMMARY OF ISSUE:

This report seeks the approval of the Joint Committee to appoint task group members and the appointment of representatives to external bodies.

RECOMMENDATIONS:

The Joint Committee (Runnymede) is asked to agree:

- (i) To accept the revised Terms of Reference for the Parking Task group as set out in Annex 1.
- (ii) To discontinue the Royal Holloway College / Englefield Green parking group as a separate entity.
- (iii) To invite representation from the university to sit on the parking task group as an interested external party, as described in the revised Terms of Reference.
- (iv) To dispense with the establishment of the Resident Engagement Task Group
- (v) The membership of the task groups and appointments to outside bodies from the nominations provided.

REASONS FOR RECOMMENDATIONS:

The report proposes joint committee task group and external body membership for the forthcoming year to enable the provision of informed advice and recommendations to the Committee. The appointment of councillors of the Joint Committee to external bodies enables the committee's representation on and input to such bodies

1. INTRODUCTION AND BACKGROUND:

- 1.1 Joint committee task groups are established at the start of each municipal year. Membership of each task group is nominated and decided by councillors of the Joint Committee.
- 1.2 Representation on external bodies is similarly decided and is reviewed and agreed by joint committee members annually.
- 1.3 The Terms of Reference for the Committee's task groups are contained in Annex 1 of this report.
- 1.4 The Committee is requested to make appointments to the external bodies and task groups, as detailed in paragraphs 2.1 to 2.6 of this report.
- 1.5 Nominations have been requested from the Committee and will be circulated to the members ahead of the meeting.

2. ANALYSIS:

- 2.1 The Committee is asked to consider appointing members to the following groups:
- 2.2 **Runnymede Community and Safety Partnership**
- 2.3 One representative on the Community Safety Partnership executive for Runnymede for 2018-19 is requested.
- 2.4 **Parking Task Group**
- 2.5 The On Street Parking Task Group meets at least once a year and formally reports to the Joint Committee annually providing information such as:
 - On street parking enforcement - reviewing existing restrictions and considering proposals for new ones.
 - Financial information including an overview of the income and expenditure for the on street parking account (and any recommendations for the use of surplus income if relevant).
 - The Terms of Reference have been revised to include officers from both the borough and county council as well as to allow membership to external parties with an interest in the areas under discussion.
- 2.5 **Royal Holloway College / Englefield Green parking group**
- 2.6 A report was brought to committee last September detailing a consultation which was been held in the area to gather residents' views on a proposal to implement a Controlled Parking Zone. The data gathered was insufficient to support this proposal at this time and it was recommended that the group suggest alternative parking measures going forward at their autumn meeting.

- 2.7 It is recognised that the pressure on parking still exists and may be exacerbated should there be an increase in student accommodation or any significant property developments.
- 2.8 In order to keep this issue on the radar, it is suggested that the university is asked to nominate a representative to sit on the parking task group. If agreed by the Joint Committee, the Partnership Committee Officer will draft an invitation on behalf of the chairman.

2.9 Runnymede Early Help Advisory Board

- 2.10 Early Help Advisory Boards (EHAB) were set up in 2017, as part of the county council's Early Help offer and at that time two members of the area Local/Joint Committee were appointed to each local board. Membership of the EHAB was previously reviewed on an annual basis along with LC/JC member representation on task groups and other external bodies.
- 2.11 In February 2019 the county council replaced Early Help with its new Family Resilience practice model and consequently the role of the EHABs is currently under review.
- 2.12 It is recommended therefore that no changes should be made to LC/JC appointments to the EHABs until after this review has been completed. However, changes to the membership of the Joint Committee means that a new member will need to be nominated to replace the previous borough member.

2.13 Resident Engagement Task Group

- 2.14 At the meeting of the Joint Committee in September, it was agreed that a Resident Engagement Group was to be established to look at the increasing public engagement.
- 2.15 A county-wide review of the joint and local committees, conducted last year showed there was a broader appetite for public engagement and a recommendation was made to expand the purview of the committees to facilitate this.
- 2.16 Building on this and recognising the strong track record of locality partnership working in the county, discussions have started with the Leaders of Surrey's district and borough councils and the Chairmen of the Local and Joint Committees on what future locality partnerships could look like.
- 2.17 It is also recognised that Runnymede Borough Council has included matters relating to the Joint Committee as part of the remit of their External Relations and Infrastructure working group.
- 2.18 In view of the changing landscape for partnership working and in reflection of the opportunity presented by the borough's working group, the recommendation is that the establishment of the Resident Engagement Task Group should not go ahead this year.
- 2.19 As an alternative, it is recommended that a member of the Joint Committee should be nominated as a representative to be invited to meetings of the

working group when matters relating to the Joint Committee are on the agenda.

3. OPTIONS:

- 3.1 The Committee can confirm the task groups and the corresponding terms of reference as set out in the report. Alternatively, it can establish new task groups, or dispense with previous task groups. If a new task group is established, provisional terms of reference should be agreed.
- 3.2 The committee can either make the appointments to external bodies, as set out within the report, or amend these appointments.

4. CONSULTATIONS:

- 4.1 Joint committee member views are being sought on the nominations for representatives on external bodies and on the membership of joint committee task groups.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 None.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 There are no direct equalities or diversity implications. However, through its membership of external bodies, the County Council can help to ensure that local services are accessible to harder to reach groups.

7. LOCALISM:

- 7.1 Membership of task groups and representation on external bodies allows local councillors to consider, recommend and influence policies and services in response to local residents' needs.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out overleaf.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications.
Corporate Parenting/Looked After Children	No significant implications.
Safeguarding responsibilities for vulnerable children and adults	No significant implications.
Public Health	No significant implications

8.1 Crime and Disorder implications

The County Council's membership of local CSPs helps ensure the achievement of its community safety priorities.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 The Committee is asked to consider the membership of Task Groups and appointments to outside bodies.

10. WHAT HAPPENS NEXT:

- 10.1 The relevant bodies and officers supporting Task Groups will be notified of the names of those members appointed

Contact Officer:

Carys Walker, Partnership Committee Officer, Telephone 01932 794081

Consulted:

Joint committee members.

Appendices:

Annex 1 – Task Groups and External Bodies – principles and terms of reference

Sources/background papers:

Not applicable.

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